

Burlington County College Health Information Technology

Electronic Health Record (EHR) Certificate Program



**BURLINGTON
COUNTY COLLEGE**

We Can Get You There.

Tuition Request Application

**Burlington County College
EHR Certificate Program/HIT
Parker Center Room 313
601 Pemberton Browns Mills Road
Pemberton, NJ 08068**

Contact: Lisa Ferrante at 609-894-9311 ext. 1093

Email Address: lferrant@bcc.edu

Fax: 609-894-4712

Tuition Request Application Electronic Health Record (EHR) Certificate Program

Burlington County College Electronic Health Record Certificate Program applicants **may** be eligible for tuition funds.

Applicants must meet the following requirements:

- A completed BCC Admission Application
- Formal acceptance into the EHR Certificate Program
- If employed, student must first utilize tuition assistance/reimbursement offered through employer and provide a letter from employer if no employer tuition assistance is offered.
- If requesting grant funds, students are required to apply for federal financial aid by completing the FAFSA application at <http://www.fafsa.ed.gov/index.htm>

NOTE: If partial grant funds are awarded, students are responsible for the balance.

* ***BCC Federal School Code: 007730***

Complete the entire tuition application, pages 3 and 4 with all supporting documentation and submit to the HIT/EHR Certificate Program.

Faxed to: Lisa Ferrante at 609-894-4712

Scanned and emailed to: Lisa Ferrante at LFerrant@BCC.edu (note there is no “E” at end)

Hand delivered to: Lisa Ferrante at address below:

Mailed to: (least preferred method)
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Note: Out of county and out of state fees will not be paid by the Grant and are the responsibility of the student. Payment of books is the responsibility of the student and is not covered by the grant.

Other tuition assistance options:

- Financial Aid – contact the Financial Aid Department at 609-894-9311 ext. 1575
- HIMSS Scholarship – see our webpage for more information:
http://staff.bcc.edu/hit/files/BCC_FOUNDATION_HIMSS_SCHOLARSHIP.pdf

Electronic Health Record (EHR) Certificate Program Tuition Request Application

Name: _____
(Print) First Name MI Last Name

Address: _____

City: _____ ST _____ Zip _____

(Home) Phone Number: () _____

(Cell) Phone Number: () _____

Email Address: _____

Employment Status:

- Employed – no tuition reimbursement
 Employed –tuition reimbursement
available

Tuition Assistance:

Certificate programs total 19 credits and consist of two courses per 7 week term, for a total of 3 terms, (6 courses). The per term cost is approximately \$816.50. **The total in county cost per Certificate is approximately \$2449.50.** Tuition assistance will only be available for classes pertaining to one career track (19 credits).

In a typed summary format, including your name, please describe your need for tuition assistance and the requested amount for each of the three terms. Please attach your summary to this application with the Tuition Request Questionnaire and forward according to the information listed on page 2.

Certification: I certify that the statements on this application are true and accurate to the best of my knowledge:

Applicant Signature: _____

Date: _____

Tuition Request Questionnaire

*** On a separate piece of paper, please type a summary describing your tuition request in detail ***

Terms in which Tuition is requested:

<u>Term:</u>	<u>Dollar Amount Requested</u>
<input type="checkbox"/> Fall (1) 2012	
<input type="checkbox"/> Fall (2) 2012	
<input type="checkbox"/> Spring (1) 2013	

DO NOT WRITE OR TYPE IN THIS SPACE

PLEASE NOTE: The amount of award is subject to availability of funds. There is no guarantee of award of any tuition in a given year. Tuition donor reserves the right to modify tuition award criteria at any time.

Tuition Request Application Checklist

- Completed EHR Certificate Program Application (submitted separately)
- Completed the FAFSA and attached a copy of FAFSA confirmation page with the Tuition Request Application, page 3.
- Completed Tuition Request Questionnaire, page 4 with typed summary on a separate page of why there is a need for tuition assistance.
- Letter from employer with tuition reimbursement approval or denial.
- Submit all documentation as follows:

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