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| Project | 16% |
| Quizzes | 18%* |
| UNIT 1 TEST..... | 18%* |
| UNIT 2 TEST..... | 18%* |
| UNIT 3 TEST..... | 18%* |
| UNIT 4 TEST..... | 18%* |
| Final | 12% |

*Only the highest 4 grades of these will count.

- Attendance:** You are expected to attend all class meetings. If you miss a class, you are responsible for obtaining missed class notes and assignments. Whenever possible, please let me know ahead of time if you are going to miss a class so I can let you know what work you will need to make up.
- Quizzes:** Short quizzes will be given each class. Missed quizzes cannot be made up once the quiz has been handed back and reviewed in class.
- Project:** For the course project, all students will work in assigned groups to collect data, analyze the data, write a project report, and present your study to the class. Your project grade will take into account both your individual contributions, work completed by the entire group, and the presentation of the project to the class. The project will be assigned after the first test at which time it will be discussed in greater detail.
- Unit Tests:** Unit Tests will be given in the test center. The dates for each test are printed on the schedule that appears on the next page. You will be allowed to use your textbook, one (1) page of notes, and your calculator. Missed tests cannot be made up once the test has been handed back and reviewed in class.

THERE ARE NO RETESTS

- Final Exam:** A comprehensive final exam will be given during finals week.
- Office Hours:** Office hours will be held during the week. If you cannot make any of the scheduled hours please contact me so we can arrange a meeting at some other mutually convenient time.
- Extra Credit:** If you have perfect attendance you will get 2 points added to your final average. Classes missed due to appointments scheduled during class time are not excused.

CELL PHONES MUST BE TURNED OFF DURING CLASS TIME.

If your phone rings during class you will be asked to leave. If you have special circumstances, please let me know.

“X” Contracts : In order to qualify for an “X” contract, you must have completed a majority of the assignments to date with a “D” average or better and you must also complete your part of the group project.

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| <u>OFFICE HOURS</u> |
| Monday, 10-10:50 a.m., Pemberton, ACAD 310 |
| Tuesday, 9-9:50 a.m., Mt. Laurel, Laurel Hall Faculty Offices |
| Wednesday, 10-10:50 a.m., Pemberton, ACAD 310 |
| Thursday, 9-9:50 a.m., Mt. Laurel, Laurel Hall Faculty Offices |
| Friday, 10-10:50 a.m., Pemberton, ACAD 310 |

| Grading Scale | |
|---------------|----|
| 90% and above | A |
| 85% to 89% | B+ |
| 80% to 84% | B |
| 75% to 79% | C+ |
| 70% to 74% | C |
| 60% to 69% | D |
| Below 60% | F |

Schedule (Subject to change)

| Date | Assignment |
|--------------------------|--|
| 9/1 | Sections 1-1 to 1-4 Page 16 1-31 odd; Page 23 1-8 odd, 21-27 odd; Page 34 1-8 odd, 27, 29 |
| 9/3 | Sections 2-1 to 2-4 Page 52 1-7 odd, 15-21 odd; Page 57 1-11 odd; Page 67 1-15 odd |
| 9/6 | LABOR DAY – NO CLASSES |
| 9/8 | Sections 3-1 & 3-2 Page 94 1-13 odd, 21, 23 |
| 9/10 | Homework Review |
| 9/13 | Section 3-3 Page 109 1-13 odd, 21, 23 |
| 9/15 | Section 3-4 Page 126 1-29 odd |
| 9/17 | Homework Review |
| 9/20 | Unit 1 Review |
| 9/21-9/28 | Unit 1 Test in Test Center |
| 9/22 | Sections 4-1 & 4-2 Page 147 1-4, 5-21 odd, 25-31 odd |
| 9/24 | Section 4-3 Page 156 1-4, 5-31 odd |
| 9/27 | Homework Review |
| 9/29 | Section 4-4 Page 167 1-4, 13-21 odd |
| 10/1 | Section 4-5 Page 175 1-4, 9-27 odd |
| 10/4 | Homework Review |
| 10/6 | Read Section 4-7 |
| 10/8 | Section 4-7 Page 189 1-4, 5-27 odd |
| 10/11 | Unit 2 Review |
| 10/12-10/19 | Unit 2 Test in Test Center |
| 10/13 | Sections 5-1 to 5-2 Page 214 1-4, 5-15 odd, 27, 29 |
| 10/15 | Sections 5-3 & 5-4 Page 225 1-4, 5-31 odd; Page 231 1-4, 5-15 odd |
| 10/18 | Homework Review |
| 10/20 | Sections 6-1 & 6-2 Page 261 1-4, 9-35 odd |
| 10/22 | Section 6-3 |
| 10/25 | Group Project |
| 10/27 | Section 6-3 Page 271 1-4, 5-19 odd, 21-27 odd |
| 10/29 | Homework Review |
| 11/1 | Sections 6-4 & 6-5 Page 285 1-4; Page 295 1-4, 5-15 odd |
| 11/3 | Unit 3 Review |
| 11/5-11/11 | Unit 3 Test in Test Center |
| 11/5 | Meet with Project Group |
| 11/8 | Sections 7-1 & 7-2 Page 339 1-4, 17-33 odd, 41, 43 |
| 11/10 | Sections 7-3 & 7-4 Page 351 1-4, 9-15 odd, 21, 23, 31 ,33; Page 365 1-4, 5-13 odd, 17-25 odd |
| 11/12 | Homework Review |
| 11/15 | Sample Size Calculations |
| 11/17 | Homework Review |
| 11/19 | Sections 8-1 & 8-2 |
| 11/22 | Section 8-3 Page 420 1-5, 9-15 odd |
| 11/24 & 11/26 | THANKSGIVING HOLIDAY – NO CLASSES |
| 11/29 | Sections 8-4 & 8-5 Page 429 1-4, 7-19 odd; Page 439 1-4, 5, 7, 13-19 odd, 25 |
| 12/1 | Homework Review |
| 12/3 | Unit 4 Review |
| 12/4-12/9 | Unit 4 Test in Test Center |
| 12/6 | Sections 10-1 & 10-2 Page 530 1-4, 5-17 odd |
| 12/8 | Section 10-3 Page 547 1-4, 5-17 odd |
| 12/10 | Project Presentations |
| 12/13 | Review for Final Exam |
| 12/14-20 | FINAL EXAM WEEK – day and time of the exam will be announced in class |